



Kia ora tātou

Thank you for completing the google survey form and indicating that your child/children will be returning to school on Wednesday 29 April 2020.

The school's position is that all students and staff should stay home for everyone's safety.

At Alert level 3, The Ministry of Education has said, all students who can stay home, must stay home.

BUT we do accept that for some students returning to school at Alert Level 3 is a must.

You have indicated that as parents/caregiver you are positioned in one of the following situations and:

- are an essential or safe worker
- have an employer who will not allow you to work from home
- your child/children cannot join or extend their safe bubble to continue their learning from home
- confirmed your child/children are not a health "at risk" child to staff or other students.

If you have reviewed your situation or employment conditions have changed and your child does now not need to attend school from Wednesday 29 April; please email a staff member or the office immediately office@ohaupo.school.nz This information is crucial to assist us managing our bubbles, onsite procedures, staffing and all health and safety procedures.

As part of the Ōhaupō School's Contract Tracing register we will be asking you to complete a contact list, confirm emergency contacts and numbers and employment contacts and details. We need to be able to identify which children are in each teaching space, record when and who they have contact with during the day, and if that changes. This includes recording who the adults are in contact with as well as recording any visitors to the site.

In/if the event of a confirmed case of CoVID 19, this will enable us to accelerate communication contacts necessary for ourselves, Ministry of Education and the Ministry of Health. The Ministry of Education has informed us that the Board of Trustees is not responsible for any outbreak of CoVID 19 on site.

Just like you, our staff have the same concerns. They are considering the 'at risk' criteria, their children's safety and the child care options that will ensure their children are as safe outside of their family bubble as they are in it now. The availability of staff will also determine how our bubbles will function.

If your child MUST come to school, please explain to them HOW school will be different. School will look, feel and be quite different to how it usually is. It is highly unlikely that they will be with their regular teachers, their friends or even in the same spaces they are used to being in. The Ministry of Health and Education have given us strict guidelines to adhere to.

Students including the adult (teacher or support staff) will be in a bubble of 10. These will be vertically grouped /mixed ages as families will be grouped in the same bubble. With the exception of family members, students will not be able to be within 1 metre contact of each other inside or 2 metres outside. Your child will not be allowed to interact with other students as normal and there will be limits on activities and equipment. The library, playground, sandpit and water fountains will be unavailable. Students will need to bring their own NAMED water bottles.

Bubbles will not be able to mix during break times. Break times will be staggered and defined areas will be allocated to each bubble- mindful that students must be kept 2 metres apart. Physical education classes and break time activities cannot include sports with <2m physical distance or where the same equipment is touched by different students (balls, ropes, sticks, etc).

There will be no face- face teaching and if required, a teacher is only allowed to be within 1 metre of a child. Your child will sit in the same place and touch the same equipment each day. They will not be allowed to leave this table unless they need to go to the bathroom or are on a timetabled break. Distance and online learning or learning packs will be the norm at school, just the same as at home.

Some staff may have masks and gloves to ensure their own safety. We are hoping that we will be able to allocate one toilet per family (depending on returning numbers) which will be cleaned daily by Crest Clean. Hand sanitiser will be available in all rooms and regular cleaning of surfaces will be undertaken during the day and by Crest Clean daily.

Before and after school care is not permitted during Covid-19 Level 3 so the school day will begin at 8.45 a.m. and finish at 3 p.m. A roster will be sent to you with an allocated drop off and pick up time for your child/children. The drop off/pick up zone will be outside the school administration area where the bus is normally parked. The school bus will NOT be in operation. Adults will remain in their vehicle and a staff member will record who has entered the school. Students will go straight to their bubbles on arrival at school.

There will be staggered exit times and students will be lined up 2 metres apart in the order of the roster timetable at the end of the day. The rostered timetable must be followed to minimise people unnecessary entering another bubble and to enable us to track who has entered and exited the school daily. Parents should not need to come on site. If you need to

visit for any reason, please phone 823 6736 so we can validate your visit and record your presence in our contact register.

Parents are to keep any sick children at home. If a sick child comes to school sick or becomes sick during the day we will send them home. Sick staff members will also be directed to stay at home.

Children MUST follow these public health requirements or they will not be allowed to remain at school. Parents/ Caregivers will be contacted and must collect their child from school and they will continue their learning from home for the duration of Alert Level 3.

If a child exhibits unacceptable behaviour that compromises the health and safety of other students or staff, their parent/caregiver must collect their child from school and they will continue their learning programme online or with a learning pack at home for the remaining duration of Alert Level 3.

We will be forwarding a Contacts google doc form to be completed and returned please by Monday 27 April to enable your child to re-enter school on Wednesday 29 April. Your information will ensure our Contacts Register is current and meets one of the strict Health and Safety Requirements we must meet.

Before your child/ children returns to school, please take the time to explain all the changes that will be occurring when they return to school and do physically check that your child is washing their hands with soap for the recommended 20 seconds. At Alert level 3, there is still a high risk that the disease is not contained.

We can appreciate your changing circumstances and thank you for your support. Be assured, we will continue to do our best to make our site safe and healthy for your children and our staff.

Ngā manaakitanga

Sue Mc Locklan

Principal Ōhaupō School